

Tompkins[®]

INDUSTRIES, INC.

April 25, 2022

Dear Valued Customer,

As 2022 continues to present the market with countless hurdles and increases in the cost of doing business, Tompkins Industries must adapt to the way we process orders and service our customers.

Tompkins Industries will be implementing a Minimum Order Amount of \$30. Multiple factors play into this decision including the cost of packing supplies, shipping charges, and labor. This policy will be effective May 1, 2022. We will waive the \$30 Minimum Order Amount for orders shipped via UPS Next Day Air, UPS 2nd Day Air and Will Call/Counter orders. Customers will also have the option of paying a \$5 Service Fee to have the \$30 Minimum Order Amount waived when placing an order.

Thank you for your continued loyalty to Tompkins Industries as we strive to provide the superior customer service you have come to expect.

Best Regards,



Bill Hartman
National Sales Manager

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